



Minutes

Committee Meeting Notes Following Virtual Agenda of 13 March 2026

MINUTES

ATTENDEES	Title	17.1.202	14.2.202	14.3.202	11.04.20	16.05.20	13.06.20	11.07.20	12.09.20	17.10.20	14.11.20	16.01.20	13.2.202	13.03..20
Carole Harrison	Committee Member	√	√	√	√	√	√	√	√	√	√	√	√	
Christopher Kennedy	Chair	√	√	√	√	A	√	√	√	√	√	√	√	
David Drew	Committee Member									A	√	√	√	
Elaine Huckerby	Vice Chair	√	√	√	√	√	A	√	√	√	√	A	A	
Gill Mallinder	Treasurer	√	√	√	A	√	√	√	√	√	√	√	√	
Jean Hatton	Membership Secretary/Helping Hand	√	√	√	√	√	√	√	√	√	A	√	√	
Jacqueline Harkin	Committee Member									√	√	√	√	
John Lawes	Committee Member	√	A	A	√	A	A	√	√	√	√	A	√	
Kathryn Henshaw	Business Secretary	A	√	√	A	A	√	√	√	√	√	√	√	
Linda Kennedy	Groups Co-ordinator	A	A	√	√	A	√	√	√	√	√	√	√	
Philip Tucker	Speaker Finder	√	√	√	√	√	A	√	√	√	√	A	√	
Sheila Pegg	Groups Treasurer	A	√	A	A	√	√	A	A	√	√	A	A	
Yvonne Kennison	Newsletter Editor											√		
Bill Harrison	Publicity Officer/Facebook Administrator										√			

Item	Action
Apologies for Absence Only 6 Committee Members were available to attend and in the absence of the Chair it was agreed that a Virtual Agenda would be circulated and responses collected by e-mail or on the WhatsApp Group.	
The Minutes of the Mansfield & District u3a Committee Meeting held on Friday 13th February 2026. The Minutes of the Meeting were not challenged and will be placed on the Website.	KH

<u>Matters Arising from Minutes</u> Mansfield Bowling Club Lettings Arrangement :- Committee generally accepted the draft arrangement. Sheila gave a brief overview of how it is currently working and raised a couple of queries as follows:- <i>The invoicing section all seems fine as long as MBC are happy with the way we have started to pay - I am emailed one invoice for all the lettings and pay by BACS for the group rents from the GROUP account and Gill pays by BACS for the committee meetings and other bookings from the MAIN account. In other words, they will be receiving the full amount of their invoice in two separate deposits.</i> <i>Otherwise, we would have to mess about consulting each other to check dates /amounts/balances and make transfers from one account to the other.</i> <i>I presume the £25 lettings fee is for new applications because as far as I am aware, we haven't made any payments of this kind.</i> <i>The only other thing that concerns me is that they are asking for 30 days notice for a cancellation- there was one occasion when a group cancelled due to bad weather and they didn't charge for that date.</i> <i>If they are now intending to impose that stipulation, the group leaders need to be aware that a payment will be required unless MBC agree to include something about a last minute cancellation due to unforeseen circumstances.</i> <i>Finally, I think the group leaders will need to peruse and agree the contract as it affects their group.</i> Kathryn will take this back to MBC & Committee for their response.	KH
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Matters Arising from Reports: Appendix A-H Finance – In the absence of any definitive guidance on the amounts that can be kept in Group Accounts the Treasurer and Groups Treasurer have suggested that a sum equal to 6 months of rent is a fair amount to hold at any one time. This was AGREED Business Secretary – The plans for the NNNG joint event 17th June have moved forward and I have attached the Information and Planning Sheets that Leslye has prepared at the end of the Appendices. Elaine/Gill/John – please circulate this to the Social Committee. Leslye's email address is slhu3a@gmail.com and the next meeting is Wednesday 29th April at Ambleside, New Ollerton, NG22 9UR at 10:30 am. Bill has produced some publicity material which is out for consultation – the flyer is attached.	Elaine/Gill/John
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Publicity – A new Role Description has been drafted for the Publicity Officer Role and is now stored on file with the other Role Descriptions. Membership – Jean is now including details of where new members have heard about us in her report and everyone commented on how useful this information is. Thank you Jean. Jean has also made some small amendments to her Role Description to reflect some of the duties now covered by the Publicity Officer.	
Items for Discussion/Decision Committee Succession Planning Despite making pleas for volunteers at the members meeting we have not been able to find a new Treasurer. Chris has delivered an e-mail to all members explaining the importance of finding a replacement for this role. At the time of writing we are optimistic about the possibility of an interested party coming forward.	
OBJECTIVES REVIEW WE shelved further discussion until we are able to meet again – the notes below are from the February Meeting The committee are currently working hard to take Mansfield & District u3a forward in a positive and inclusive manner. Today we reviewed the Objective:- <u>Ensuring a Great Member Experience Objective:</u> Create meetings, groups, and social opportunities that feel friendly, inclusive, and enjoyable, encouraging members to stay connected and involved. General discussion and idea sharing around the member meetings:- • Could introduce more variation in the programme to include demonstrations or music events with audience participation rather than a speaker. • Improve the publicity about speakers before the event. Beacon? • Give individual Groups a SPOTLIGHT slot at each meeting so they can talk about and/or demonstrate what the group is about. • Remind members that they can have a free trial in any of the groups with no commitment. • Sell groups as a learning experience. • Demonstrate some of the crafts. • Try a different room layout. • We could try round or oblong tables (KH to check availability) or a mixture of both theatre and table seating. • A few tables could be set out at the back of the room to allow people to sit with a coffee and socialise before the meeting commences. • The tables for the groups, social committee, books etc. would have to populate the area nearer the door.	

• A Comedy Speaker is booked for the meeting 17th March. This could be n opportunity to try 50/50 seating. • Juke Box Jury which the Social Committee are looking at could be a part of the Group Stalls meeting formerly held in November. • Ashfield have an Open Day for their Groups to showcase what they offer . Their meeting on 26th March 11am – 12:30 at Ashwood Centre is open to everyone.	
Date and Time of Next Meeting Friday 17th April 2026 commencing 10:00 AM Mansfield Bowling Club, Chesterfield Road South, Mansfield, Notts. NG19 7AP	